

**Countywide Alabama Reading Initiative (ARI) Coach  
9 Positions**

**Minimum Qualifications:** Minimum of three year's teaching experience. Exhibit strong interpersonal skills and commit to continued professional growth.

**Experience:** Minimum 3 years teaching experience

**Salary:** As per Jackson County Board of Education Salary Schedule

**Contract:** 9 Months

**Immediate Supervisor:** Curriculum Supervisor

**Secondary Supervisor:** Principal

All applications should be submitted online through the Teach in Alabama website

**Beginning Posting date:** May 3, 2018

**Ending Posting date:** MAY 10, 2018

**Essential Functions:**

1. Participating actively in all ARI reading coach trainings and support visits
2. Demonstrating a high level of skill in scientifically-based reading research (SBRR) programs instruction
3. Create a schedule with time devoted to:
  - Coaching (at least 50% of time)
  - Working with struggling readers (with responsibility for at least one group)
4. Adhere consistently to an approved schedule
5. Plan with teachers for reading/literacy instruction
6. Plan with principals for K-3 literacy efforts
7. Monitor and analyze assessment data
8. Facilitate professional development at the school
9. Any and other duties assigned by the Superintendent or his/her designee.

## **Anticipated Special Education Services Teacher**

**ANTICIPATED SPECIAL EDUCATION TEACHER AT NORTH JACKSON HIGH SCHOOL (see job description below)**

**MINIMUM QUALIFICATIONS: Bachelor's Degree with Special Education Certification**

**SALARY SCHEDULE: Teacher Salary Schedule, based on certificate and experience**

**CONTRACT TERM: 9 MONTHS**

**IMMEDIATE SUPERVISOR: PRINCIPAL**

**SECONDARY SUPERVISOR: SPECIAL EDUCATION SUPERVISOR**

**All applications should be submitted online through the Teach in Alabama website.**

**Beginning Posting date: MAY 3, 2018**  
**Ending Posting date: MAY 10, 2018**

Essential Functions:

1. Complete first of year enrollment forms and class schedules and submit copies to the Special Education Services Secretary by designated date.
2. Review each student's IEP to insure all forms are complete and become familiar with goals and objectives to develop daily lesson plans.
3. Keep fair sample of student's work in folders.
4. Turn in weekly lesson plans to the principal. Send copies to the Special Education Supervisor upon request.
5. Attend MEDC meetings to determine eligibility on students.
6. Complete end of year evaluations on special education students and develop an IEP for the upcoming year.
7. Conduct end of year IEP meetings on special education students and invite the parents to attend for additional input. Use the "Request to Attend IEP Meeting" form and attach to the IEP. Make sure a LEA representative is present for all IEP meetings. If one is not present, it is not an IEP meeting.
8. Deliver a copy of the IEP and request form to the central office by designated date.
9. Review and update IEP's throughout the year.
10. Maintain an attendance record of special education students and those who receive inclusive services.

11. Monitor students who receive inclusive services and work with regular teachers in making appropriate modifications.
12. Teach the students on their level. Special Education is not everyone in the same book on the same page. That is why the students had problems in the regular class.
13. Design skills or tasks that include pre-vocational and/or vocational training.
14. Collaborate with regular teachers, Occupational Therapists, Physical Therapist, etc. when necessary.
15. Attend system-wide in-service training programs and Special Education meetings.
16. Deliver the school's special education file on all students who transfer or drop out of school to the Special Education Services Secretary.
17. Maintain confidentiality of all special education records
18. Any and other essential functions as assigned by the Superintendent or his/her designee.

**ANTICIPATED Teacher/Football Coach**  
**Teacher Certification To Be Determined**

TEACHER / FOOTBALL COACHING RESPONSIBILITIES AT NORTH JACKSON HIGH SCHOOL (See job description below)

MINIMUM QUALIFICATIONS: B. S. Degree with proper State of Alabama Certification and/or endorsement

EXPERIENCE: Previous coaching experience preferred

SALARY: As per the Jackson County Board of Education Salary Schedule

CONTRACT TERM: 9 Months

IMMEDIATE SUPERVISOR: Principal

SECONDARY SUPERVISOR: Assistant Principal (where applicable)

All applications should be submitted online through the Teach in Alabama website

Beginning Posting date: MAY 3, 2018

Ending Posting date: MAY 10, 2018

TEACHER Essential Functions:

1. Establish objectives and plan learning experiences based on individual and class needs.
2. Implement activities using a variety of techniques that utilize instructional time to meet objectives.
3. Establish and maintain standards of student behavior to achieve an atmosphere conducive to learning.
4. Exhibit positive human-relations skills.
5. Evaluate the educational program and/or student progress.
6. Communicate with parents/guardians, colleagues, and community groups.
7. Demonstrate proficiency in written and oral communications.
8. Maintain and submit required records and reports.
9. Adhere to school systems rules, administrative procedures, local board policy, and federal, state, and local rules and regulations.
10. Plan and accomplish personal professional growth and demonstrate professional ethics and leadership.

11. Any and other duties assigned by the Superintendent or his/her designee.

**COACH Essential Functions:**

1. Perform all responsibilities pertaining to the normal and effective operation of the athletic program for which the coaching assignment is made.
2. Take responsibility for upkeep of facilities related to his/her athletic program.
3. Responsible for supervision of athletes during games and other school-related activities involving athletes.
4. Assist athletic director with scheduling and contracts.
5. Assign duties to assistant coaches.
6. Exhibit positive human-relations skills.
7. Any and other essential functions assigned by the Superintendent or his/her designee.

**JACKSON COUNTY BOARD OF EDUCATION**  
P.O. BOX 490  
SCOTTSBORO, AL 35768  
PHONE (256) 259-9500

## **Principal**

**BEGINNING JULY 1, 2018**

**PRINCIPAL AT ROSALIE SCHOOL (see job description below)**

**MINIMUM QUALIFICATIONS: CERTIFICATION AS EDUCATIONAL ADMINISTRATOR**

**EXPERIENCE:** Teaching experience preferred, other requirements as determined by the Board of Education.

**SALARY SCHEDULE:** As per the Jackson County Board of Education Salary Schedule

**CONTRACT TERM:** 12 months

**IMMEDIATE SUPERVISOR:** Superintendent

**All applications should be submitted online through the Teach in Alabama website.**

**Beginning Posting date: MAY 3, 2018**  
**Ending Posting date: MAY 17, 2018**

Essential Functions:

1. Provide effective leadership in planning, developing, implementing, and evaluating the instructional program.
2. Interpret and enforce federal, state, and local board policies.
3. Assist in the recruiting, screening, selecting, and assigning of the school's certified and support staff.
4. Assist in securing, maintaining, and managing material resources.
5. Prepare and administer the school budget, school finances, and complete and submit all required federal, state, and local reports to the Superintendent's office.
6. Assume responsibility for scheduling.
7. Ensure students receive appropriate placement and services.
8. Plan and accomplish personal professional growth and demonstrate professional ethics.
9. Demonstrate proficiency in written and oral communication.
10. Provide professional opportunities for staff.
11. Communicate and clarify the school's mission to students, staff, and community.
12. Provide a safe, orderly environment that facilitates teaching and learning.
13. Provide a climate of high expectations for staff and students.
14. Supervise, observe, and evaluate teachers and staff.

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15. Confer and cooperate with central office personnel in the total operation of the school program.
16. Responsible for supervision of all school-related activities.
17. Exhibit positive human-relations skills.
18. Any and other essential functions assigned by the Superintendent or his/her designee.

**Revised 10/15/15**

**ANTICIPATED Teacher/Head Basketball Coach**  
**Teacher Certification To Be Determined**

TEACHER / HEAD BASKETBALL COACH AT SECTION HIGH SCHOOL (See job description below)

MINIMUM QUALIFICATIONS: B. S. Degree with proper State of Alabama Certification and/or endorsement

EXPERIENCE: Previous coaching experience preferred

SALARY: As per the Jackson County Board of Education Salary Schedule

CONTRACT TERM: 9 Months

IMMEDIATE SUPERVISOR: Principal

SECONDARY SUPERVISOR: Assistant Principal (where applicable)

All applications should be submitted online through the Teach in Alabama website

Beginning Posting date: MAY 3, 2018

Ending Posting date: MAY 10, 2018

TEACHER Essential Functions:

1. Establish objectives and plan learning experiences based on individual and class needs.
2. Implement activities using a variety of techniques that utilize instructional time to meet objectives.
3. Establish and maintain standards of student behavior to achieve an atmosphere conducive to learning.
4. Exhibit positive human-relations skills.
5. Evaluate the educational program and/or student progress.
6. Communicate with parents/guardians, colleagues, and community groups.
7. Demonstrate proficiency in written and oral communications.
8. Maintain and submit required records and reports.
9. Adhere to school systems rules, administrative procedures, local board policy, and federal, state, and local rules and regulations.
10. Plan and accomplish personal professional growth and demonstrate professional ethics and leadership.



11. Any and other duties assigned by the Superintendent or his/her designee.

**COACH Essential Functions:**

1. Perform all responsibilities pertaining to the normal and effective operation of the athletic program for which the coaching assignment is made.
2. Take responsibility for upkeep of facilities related to his/her athletic program.
3. Responsible for supervision of athletes during games and other school-related activities involving athletes.
4. Assist athletic director with scheduling and contracts.
5. Assign duties to assistant coaches.
6. Exhibit positive human-relations skills.
7. Any and other essential functions assigned by the Superintendent or his/her designee.