

NOTICE OF JOB VACANCIES
RANDOLPH COUNTY SCHOOLS
WEDOWEE, ALABAMA

The Randolph County Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. African Americans are encouraged to apply. The following people have been designated to handle inquiries regarding the non-discrimination policies:

Beth Bailey, Section 504 Coordinator
182 Circle Drive
Wedowee, AL 36278
256-357-4611 x.2012

Mary Kelly, Title IX Coordinator
182 Circle Drive
Wedowee, AL 36278
256-357-4611 x2011

Beth Bailey, Title II/Special Needs Coordinator
182 Circle Drive
Wedowee, Alabama 36278
256-357-4611 x2012

John Jacobs, ADA Coordinator
182 Circle Drive
Wedowee, Alabama 36278
256-357-4611 x2002

The Randolph County Board of Education has openings for the following positions:

18 – 09 Secondary Principal

POSITION LOCATION: Randolph County School System

DEADLINE FOR RECEIVING ANY INQUIRIES: 4:00 PM, Thursday, May 3, 2018

Applications may be downloaded from our website at: <http://www.randolphboe.org> - click on "Departments", "Personnel and Employment" and "Application Process".

SEND ALL INQUIRIES TO: Mrs. Mary Kelly
Randolph County School District
182 Circle Drive, Wedowee, AL 36278
Phone: 1-888-377-6241 x2011

NOTICE OF JOB VACANCY

Randolph County School System
Wedowee, Alabama

STATEMENT OF EQUAL EDUCATION OPPORTUNITIES

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ANNOUNCEMENT #: 18-09 **DATE:** April 18, 2018

POSITION TITLE: Secondary Principal

POSITION LOCATION: Randolph County School System

JOB SPECIFICATION AND REQUIREMENTS:
(See attached position description)

EXTRACURRICULAR ACTIVITIES:

SALARY RANGE: \$72,190.00 - \$84,208.00

DEADLINE FOR RECEIVING INQUIRIES: 4:00 PM May 3, 2018

SEND INQUIRIES TO: Mrs. Mary Kelly
Randolph County School District
182 Circle Drive
Wedowee, AL 36278
(256) 357-4611 x2011

PLEASE REMOVE FROM BULLETIN BOARD ON May 4, 2018.

JOB TITLE: SECONDARY / HIGH SCHOOL PRINCIPAL

QUALIFICATIONS:

1. A valid Administration Certificate.
2. A Master's Degree or higher from an accredited institution.
3. At least three (3) years successful experience as a classroom teacher.
4. A minimum of two (2) years experience as an educational administrator.

REPORTS TO: Superintendent

SUPERVISES: Faculty, staff, and students at assigned school.

JOB GOAL: To serve as the instructional and administrative leader of the school, to work with staff, students, and community to ensure a high-quality educational program, and to formulate and accomplish the school mission. To provide leadership for an environment of high expectations for staff and students.

PERFORMANCE RESPONSIBILITIES:

1. Provides effective leadership in planning, developing, implementing and evaluating the instructional program.
2. Interprets and enforces federal, state, and local laws and local board policies.
3. Assists in the recruiting, screening, selecting, and assigning of the school's certified and classified staff.
4. Assists in securing, maintaining, and managing material resources.
5. Prepares and administers the school budget and supervises school finances.
6. Assumes responsibility for scheduling.
7. Ensures that students receive appropriate placement and services.
8. Plans and accomplishes personal professional growth and demonstrates professional ethics.
9. Demonstrates proficiency in written and oral communication.
10. Communicates and clarifies the school's mission to students, staff, and community.
11. Provides a safe, orderly environment that facilitates teaching and learning.

PRINCIPAL
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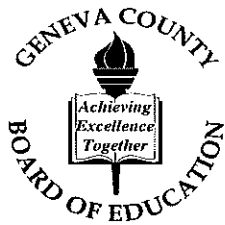
- 12. Provides a climate of high expectation and fundamental fairness for staff and students.
- 13. Supervises, observes, and evaluates teachers and staff.
- 14. Establishes and maintains standards of student behavior to create school environment conducive to learning.
- 15. Any other duties as may be reasonably assigned by the Superintendent.

TERMS OF EMPLOYMENT: Salary and work year to be established by the contract of employee.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

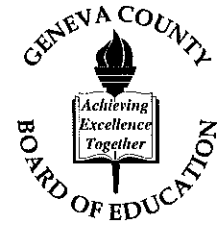
Approved By _____ Date _____

Signature of Employee _____ Date _____



GENEVA COUNTY SCHOOLS

P.O. Box 250
606 South Academy Street
Geneva, AL 36340
www.genevacountyschools.com



Becky Birdsong
Superintendent

Telephone: 334-684-5690
Fax: 334-684-5601

Date: April 17, 2018

To: Auburn University at Montgomery
P.O. Box 244023
Montgomery, AL 36124-4022

From: Becky Birdsong, Superintendent
Geneva County Schools

Becky Birdsong

The Geneva County Board of Education is accepting applications for the following vacancies:

Samson High School

Head Football Coach/Athletic Director

Slocomb High School

Band Director

The preferred method of submitting an application is through the Teach In Alabama website which can be accessed at <http://www.alsde.edu/TeachInAlabama/>. Applications are available at the Geneva County Board of Education located at 606 S. Academy Street, Geneva, Alabama or online at www.genevacountyschools.com. You may mail your completed application to Geneva County Board of Education, P.O. Box 250, Geneva, Alabama 36340, or they may be hand delivered.

For additional information, please call 334-684-5690 between the hours of 7:30 AM and 4:00 PM.

Applications will be accepted until April 30, 2018 or until the positions are filled.

The Geneva County Board of Education is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, religion, ethnic group, handicapping condition, or national origin.